



Job Description

Post Title:	Head of Geography & Sociology + TLR 2B (£5348)
Reports to:	Headteacher
Start Date:	September 2024
Role – Key Responsibilities – Specific to Head of Department	<ul style="list-style-type: none"> • To strategically lead the work of the department to ensure high standards and achievement • To promote the aims, objectives, ethos and public image of the department • Establish the highest standards of attainment, attendance, behaviour and commitment for all students in the department in liaison with the Heads of Year • Ensure effective and personalised support for learning for all students in the department • Elicit the support of all parents and carers as active partners in children’s learning • To monitor students’ progress and plan effective interventions where appropriate
Role - Key Responsibilities - General	<ul style="list-style-type: none"> • To plan, resource and deliver imaginative, interactive and inspiring lessons that ensure that effective learning takes place and students make excellent progress • To provide a nurturing and stimulating classroom environment that helps students to develop as learners • To contribute to the effective working of the school • To provide stimulating and enriching extra-curricular opportunities for students and potentially for members of the wider school community • To teach engaging and effective lessons that motivate, inspire and involve students and improve student attainment • To maintain regular and productive communication with parents, to report on progress, sanctions and achievements
Role - Supporting the School:	<ul style="list-style-type: none"> • To support the aims, mission and ethos of the school and uphold the values of Courage, Compassion and Commitment • To attend and contribute to staff meetings and INSET days as required, and identify areas of personal practice and experience to develop • To take appropriate responsibility for safeguarding and student welfare and be aware of confidential issues linked to home/student/teacher/school and keep confidences appropriately • To be aware of health and safety issues and act in accordance with the school’s Health and Safety Policy
Role - Other Duties:	The post holder may be expected to carry out duties other than those given in the job description where the level of responsibility is similar and he/she has appropriate qualifications or receives appropriate training to carry out these duties

Offer:	The successful applicant will be offered the role subject to the satisfactory completion of a number of background checks included, but not limited to, an enhanced DBS check, the taking up and verification of references, the verification of career history and fitness to undertake the role
Application:	Please visit our website, www.churchmead.org for our Application Pack. For further details, please contact Mrs L Knight, Churchmead C of E School, Priory Way, Datchet, Berkshire, SL3 9JQ

Churchmead is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.